



VESTAVIA HILLS

CIVIC CENTER

General Facility Policy

The Vestavia Hills Civic Center (VHCC) is a controlled access facility. Only authorized members, with proper identification, will be permitted through controlled entrances. Participants may be denied access if identification is not presented. Participation in any recreational sports activity is voluntary. Vestavia Hills Parks & Recreation (VHPR) is not responsible for any injury that may occur to individuals participating in any recreational sports activity and does not provide insurance.

Use of the VHPR facilities is a privilege, and participants are expected to exhibit proper conduct and respect the rights of others. Individuals who engage in unacceptable, unsafe, or irresponsible behavior may have their access to facilities revoked, modified, and/or subject to further disciplinary action.

All individuals using the building must have a membership card or receive a guest pass after signing the Member Guest Agreement form. Members/ guests are required to abide by all policies and procedures posted in the facility and set forth in this guide. Any act or behavior not in accordance with the conduct policy set forth below will be subject to review by the Vestavia Hills Parks and Recreation Board for possible suspension and/or termination of membership privileges.

Children under age 12 must be accompanied by an adult age 18 or over, who must remain in the building during the entire time the children are present. An exception to this rule will be made for children under age 12 who are enrolled in a supervised activity or class provided the class instructor or activity supervisor has received adequate emergency contact information from the responsible adult, parent or legal guardian.

Access to areas on the second floor is restricted by age. All members must be 16 years old or older to access the second floor. Children ages 12 to 15 may be given access if accompanied by a member age 18 or older.

1. VHCC is a non-tobacco facility. The use of tobacco and smoking-related products is prohibited in all building, facilities, and spaces that are owned, rented, or leased by the City of Vestavia Hills. All recreation facility spaces are included in this policy.
2. In addition, alcoholic beverages are only permitted in Civic Center areas that have prior approval for special events.
3. Dispose of trash in receptacles provided.
4. No animals are permitted in the facility except service animals.
5. Responsibility for general supervision of all facilities and programs rests with VHPR staff members. Harassment or disregard of requests by the staff may result in immediate ejection from the facility and may result in additional disciplinary action. Abuse and/or disregard of staff is not permitted.
6. Fighting and/or profanity is prohibited. Screaming, yelling, or use of offensive language will not be tolerated.
7. Dress Code:
 - a. In order to maintain a welcoming environment for all patrons, clothing that sends profane, inflammatory or bigoted messages is prohibited.
 - b. Tops are required in all activity areas and must provide full coverage of the chest. Shorts must cover the entire buttocks.
 - c. For the safety of all patrons, only close-toed, full-back, athletic shoes with non-marking soles are permitted in all fitness activity spaces during active participation. Examples of prohibited shoes include, but are not limited to, cleats, sandals, stocking feet, and/or hard-soled shoes.

- d. In order to maintain the quality and condition of our fitness equipment, pants or shorts with embellishments are prohibited on pads of the fitness equipment.
8. The use of skateboards, hover boards, rollerblades or similar items is prohibited both in the VHCC and on the outside walkways.
9. Bicycles are prohibited inside the VHCC. Bikes must be secured outdoors on the bicycle racks provided, not chained, leaned or secured to hand railings or the facility in anyway. If found, bikes may be removed. All motorized bicycles, and other similar modes of transportation must be stored in bike area as well.
10. Personal belongings, gym bags, backpacks, etc. are not permitted in hallways, lobbies, behind basketball hoops or in activity areas. Lockers and cubbies are available for storage of all items. Bags may be placed on bleachers in the gym. VHPR is not responsible for lost, stolen or damaged items.
11. Non-VHPR announcements, fliers, posters, etc. are prohibited in the facility without prior written approval from VHPR.
12. Use of electronic devices with recording capabilities is strictly prohibited in locker rooms due to member privacy. Headphones are required for all personal electronic devices.
13. Spitting in the drinking fountains, common areas, activity areas such as the track, courts, etc. is prohibited. Disorderly conduct, abuse of the facility and equipment is not permitted. Violators may be asked to leave the facility.
14. Only water in a non-breakable (No Glass), re-sealable container is permitted in the activity areas unless approved by VHPR staff.
15. Food and beverages are prohibited in the gymnasium, game room and all second-floor fitness areas.
16. Lost and found items can be claimed at the Welcome Desk. Items not claimed within 30 days will be donated to charity. VHPR is not responsible for lost and/or stolen items.
17. All injuries should be reported immediately to a VHPR staff member. If a blood- related injury occurs, the injured person must stop activity immediately and notify VHPR staff.
18. VHPR staff have the right to prohibit any outside athletic equipment.
19. Unreserved open recreation activities are available on a first-come, first-served basis with shared usage and challenge rules applying. The designated informal recreation activity will take priority over other users. Facilities may be closed and/or reservations canceled when warranted (i.e. special events, maintenance projects, and inclement weather).